

# **BRADWELL PARISH COUNCIL**

## **Minutes of the Meeting of the Parish Council** **held at 7:30 p.m. on Tuesday 12<sup>th</sup> August 2008**

**Present:** Cllr P Downing, Cllr R Davies, Cllr S Eyre (Chair), Cllr C Furness,  
Cllr B Hardy, Cllr J Lawson, Cllr A Nash

Mr S Lawless (Clerk), Mr R Jarman (RFO)  
Mr B Nicols (from 21:00)

Members of the public  
DDDC Cllr J Goodison, Mr V Middleton, Mr P Senior.

### **PUBLIC PARTICIPATION**

DDDC Cllr Goodison complimented the council on the way the Carnival had been run this year, saying that it had been excellent, had been well received round the village and with no adverse comments being received. The return to Beggars Plot was to be welcomed.  
Mr Middleton reported on the provision of parking at Newburgh with around 80 cars being parked there, even though Craft Supplies was working at the time. The parking has raised over £100 for a village organisation.

### **102/2008 Apologies for Absence**

Apologies were received from Cllr J Byrne, Cllr A Slater, Cllr J Walker & PC A O'Brien.

### **103/2008 Declaration of Members' Interests**

Cllr Eyre declared a personal interest in the letter from Nether Water Environmental Ltd (Item 10 part 2).  
Cllrs Downing & Nash declared personal interests relating to the request for financial support from Bradwell Village Action Group (Item 5).

### **104/2008 Acceptance & Signing of Previous Minutes and Matters Arising**

It was resolved to accept the minutes of the Parish Council meeting of 1<sup>st</sup> July 2008 subject to a clerical change.  
There were no matters arising.

### **105/2008 Clerk's Report & Matters Arising**

<b>Item</b>	<b>Description</b>
1	Guinness Northern Counties  This organisation was asked to attend to address the council. It had subsequently been decided to postpone the invitation to attend this meeting until a future date.
2	Cleaning of the War Memorial  The company contracted to do this work has not made progress. This is being discussed with them at present.
3	Town Bottom - Conveyance of land to Severn Trent  A new manager within Severn Trent has made contact.

**Authorisations for Approval**

	<b>Payee</b>	<b>Amount (£)</b>	<b>Purpose</b>
1	Mr S Lawless	633.48	Clerk's salary, allowances and expenses
2	Mr R Jarman	260.77	RFO's salary, allowances and expenses
3	Mrs J Jewel	201.13	Youth Centre Co-ordinator salary
4	Mrs S Wharton	42.00	Youth Centre Cleaner salary
5	Brian Nicols Gas Services Ltd	305.00	Caretaking services & footpath maintenance
6	Mr A Samwell	20.00	Bus shelter cleaning (July & August)
7	Wm Eyre & Sons	96.30	Caretaking materials
8	P & A Hodges	23.84	Youth Centre stationery
9	Viking Direct	48.41	Printing & Stationery
10	Mr C Furness	27.90	Travel Expenses
11	Argos Extra	104.94	Youth Centre equipment
12	Andy Plant	64.80	Bedding Plants for Village Tubs
13	Gillian Nowell FCA	200.00	Internal Audit fee
14	Bradwell Memorial Hall	12.00	Room Hire in hall
15	Harrison's Packaging	46.99	Doggie Poop Scoop bags
16	BT	51.15	Youth Centre – telephone service
	<b>Cheques processed between meetings</b>		
17	Mr J Frith	80.00	Caretaking services
18	The Well Dressed Band	225.00	Carnival Cheques - Band
19	Dave Brennan	400.00	Carnival Cheques - Band
20	The Billerettes	100.00	Carnival Cheques - Entertainers
21	St John Band	250.00	Carnival Cheques - Band
22	Garry Helliwell	175.00	Carnival Cheques – Kids Entertainer
23	Castleton Silver Band	50.00	Carnival Cheques – Band
24	Tony Lewis	1600.00	Carnival Cheques – Band
25	Rex Walton	300.00	Carnival Cheques – PA system
26	Drawn in Cash	200.00	Carnival Cheques – YC BBQ
	<b>TOTAL</b>	<b>£5,518.71</b>	

**Late arriving Invoices**

	<b>Payee</b>	<b>Amount (£)</b>	<b>Purpose</b>
1	HMRC	303.35	PAYE Suspense Account
2	J Frith maintenance	50.00	Peace Gardens Maintenance
3	High Peak Heating	135.26	PC Maintenance - £122.72 YC Supplies - £12.54
4	Viking Direct	88.19	Office Stationery for RJ
	<b>TOTAL</b>	<b>£ 576.80</b>	

It was resolved to authorise the above financial transactions.

**Other Financial Matters**

Mr Jarman presented the 2007 / 2008 accounts following the audit by the Internal Auditor. The auditor's view was that the accounts were in good order and that we provide more detail than is required by the External Auditor. Mr Jarman then discussed a) the Income & Expenditure account and b) the Balance Sheet highlighting the main points of interest. The Annual Return, which states that the council is happy with the accounts and the process of preparation, was then signed by the Cllr Eyre and Mr Jarman.

Mr Jarman has provided estimates of replacement values for the Youth Centre PCs and bus shelters to the insurance company but has not yet received a quotation. He would progress this for the next meeting.

It was noted that the Halifax Bank has withdrawn their high interest account. It was then resolved to retain the council reserves in the Professionals account.

The application from Bradwell Village Action Group for a £360 grant towards the cost of printing the council's column in Bradwell News was considered. It was resolved to pay £360 to this group. It was also resolved to include this expense as an annual Administration cost in the council budget.

The invoice from E. Spencer & Sons (£70.50) for emergency work on Beggars Plot electric supply was considered. This had been agreed from the Clerk's emergency fund. It was resolved to authorise this payment. It was also resolved to re-instate the Clerk's Emergency fund back to £500.

### **107/2008 Parish Council Processes**

The recommendations of the Youth Centre committee that

- a) The Terms of Reference should be amended to set the quorum for meetings to 4 members of which a minimum of 2 must be council members, and
- b) To specify that CRB checks should be refreshed every 3 years, were considered.

It was resolved to approve recommendation a).

In the light of recent information, it was resolved that the CRB checks should be refreshed every two years.

No updates have been received from DDDC about what expenses were available to council members. The Clerk is to report when a decision has been received from DDDC.

### **108/2008 Village Issues / Initiatives**

No update was available on the running of Carnival 2008.

Cllr Furness provided a general update on progress with the Newburgh proposals. A meeting had taken place to discuss the setting up of a Community Interest Company (CIC) to hold assets on behalf of the village. It might be possible to obtain a Housing Corporation grant for the affordable housing development. If a Housing Association is to be involved in managing the affordable housing, then some form of selection process will be required. However, the Planning Application has been delayed until October. Once the Planning Application is submitted, the council would like to consult with the village. It was resolved to convene a working group of Cllrs Downing, Furness, Lawson and Nash to recommend how this consultation should be managed. The Clerk was asked to contact DDDC & PDNPA to obtain information for this group.

Cllr Furness gave a general update on progress with the adverse possession of the land at Dale End. Quotes for tidying the tress on the plot had been received and we await the response from the Duchy of Lancaster.

No report was available from Derbyshire Constabulary. The Clerk was asked to write a letter to ensure reports are routinely available in future.

### **109/2008 Playing Fields & Village Caretaking**

B Nicols gave his report on his caretaking activities. He has completed the strimming of the paths, has tidied up ready for the Carnival and has carried out some of the repairs identified in the RoSPA report. The water level has prevented him from repairing the brook wall adjacent to the Town Bottom Playing Field. It was decided not to convene meetings of the Playing Field committees to review the RoSPA report, but that the Clerk / Caretaker should address the matters raised.

The need for replacement council benches around the village and the verbal offer from a resident to fund a bench in Smalldale were considered. Cllr Furness is to include an item in his report in Bradwell News. Cllr Downing is to provide information about metal benches used at Carsington, and the Clerk is to price appropriate benches.

The offer of a 'monkey puzzle' tree from a resident was considered. It was decided that the Clerk should write to the resident advising him to contact DCC Highways to obtain permission to plant the tree in a highways verge on Edge Lane.

### 110/2008 Highways, Rights of Way & Open Spaces

Cllr Furness provided an update on progress of the possible Traffic Regulation Order for Brough Lane. The working group has met and written a letter to PDNPA. We await to see if the lanes are on the PDNPA agenda for the 12<sup>th</sup> September meeting. It was resolved that Cllr Furness plus another member should represent the council at that meeting.

The DCC letter regarding the Proposed Stopping Up Order outside the 5 houses adjacent to 'The Shoulder' was considered. It was decided to refer this matter to the Rights of Way committee to recommend back to the next council meeting. The Clerk is to invite DCC Highways to attend the Rights of Way meeting.

### 111/2008 Planning Applications

Type	Date of Application / Notice	Reference	Property	Summary
New	11/07/08	NP DDD 0708 0649	Co-operative Retail Services Ltd, Netherside, Bradwell	Erection of sign on Front Elevation
Reviewed	18/06/08	NP DDD 0608 0526	Outlands Head House, Outlands, Bradwell	Proposed erection of underground garage. The council supports this application, but notes that it could be over-development.
Reviewed	10/07/08	NP DDD 0708 0587	8, Gore Lane, Bradwell	Side extension and new driveway. The council objects to this application and notes that it is too large & not in keeping.
Granted	29/04/08	NP DDD 0408 0369	Ursa House, Hill Head, Bradwell	Extension to existing garage. The council supports this application.
Granted	07/05/08	NP DDD 0508 0381	Well Stone House, Hill Head, Bradwell	Extension to dwelling and erection of garage. The council supports this application.
Appeal	17/01/08	NP DDD 0108 0040	Springfield, The Hills, Bradwell	Alterations & extension to create a four bedroom house.

The above planning application were noted.

The letter from Nether Water Environmental Ltd (NWEL) asking for the council to write to the PDNPA in support of them against the permanent stop notice was considered.

Cllr Eyre left the room and Cllr Furness chaired the meeting for this agenda item. Cllr Furness reported that he and the Clerk had met with Mr Sidebottom of NWEL. It was agreed that NWEL must appeal against the PDNPA before the council can act. The Clerk is to clarify the position with PDNPA. If NWEL has not appealed then the Clerk is to do nothing, but if NWEL has appealed, then the Clerk is to write to PDNPA to support NWEL on the grounds of continued employment and full re-instatement of the quarry. Cllr Eyre then returned to the meeting and took the chair.

**112/2008 Reports From Council Representatives On Outside Bodies / Attendance at External Meetings / Relationships with Local Authorities & Other Bodies**

**Reports from members who attended these planned meetings:**

Date	Event	Council Representative(s)
01/07/08	Open Spaces Society AGM Friends House, Euston Rd, London. 11:00	

**Future Meetings:**

Date	Event	Council Representative(s)
06/09/08	DALC – AGM Council Chamber, County Hall, Matlock at 11:00	
11/09/08	DDDC – Safer Derbyshire Dales/‘Drugs Issues & Solutions’ Committee Room, Town Hall, Bank Road, Matlock 10:00 – 12:30 Workshop	
13/09/08	PDNPA – Parishes’ Day Chapel-en-le-Frith High School, Long Lane, Chapel-en-le-Frith. Starts with Peak Park Parishes’ Forum AGM at 09:30 & continues until 16:00.	

If a member wishes to attend any of these meetings, please inform the Clerk.

**113/2008 Publications / Information Received**

**Communications for Decision:**

Date of Information	Description
02/07/08	DCC – Nominations for ‘Excellence in the Community Awards’ Pass document to Cllr Nash
05/07/08	DDDC – Nominations for ‘Sports Awards’ No action
05/07/08	DDDC – Nominations requested for management committee for the Handyvan Service No Action
05/07/08	DDDC – IRP request views on payment of allowances No Action
11/07/08	CRP – Does PC wish to continue involvement with Partnership ? It was resolved that Cllr Furness should represent the council on this body.
15/07/08	Darley Dale – Offers invited for Disposal of Community Building (wooden, hall, toilets, kitchen, function room, other room & store) No Action
15/07/08	DALC – Circular 28 – DALC President - Nominations requested No Action
21/07/08	DALC – Circular 31 – Moving the Date of the English Local Government Elections to the Date of the European Parliament Elections in 2009 No Action
05/08/08	HVC – Request for members to join their 50 <sup>th</sup> Anniversary Steering committee No Action

## Communications for Information:

Date of Information	Description
02/07/08	DCC – Foster Carer Recruitment in Derbyshire
04/07/08	DALC – Circular 25 – General Circular
05/07/08	DALC – Circular 26 – Derbyshire selected to Pilot Code of Conduct Training
05/07/08	DRCC – Rural Matters magazine
08/07/08	DDDC – Standards Committee reports
10/07/08	St Barnabas PCC – Letter declining help refurbishing Carillon
15/07/08	DALC – Circular 27 – Empowerment White Paper – Communities in Control
15/07/08	DALC – Circular 29 – Corporate Manslaughter & Corporate Homicide Act 2007
17/07/08	DALC – Circular 30 – General Circular
17/07/08	DALC – Circular 31 – The Power to Promote Economic, Social or Environmental Well Being
25/07/08	DALC – Circular 32 – Training courses for Clerks
28/07/08	BCC – Letter of thanks from Bradwell Cycling Club
28/07/08	BSFC – Letter of thanks from Bradwell Sports Football Club
06/08/08	DDDC – Corporate Plan 2008 / 2009

If any member wishes to view any of these documents, please inform the Clerk

### 114/2008 Date of Next Meeting

The next Parish Council meeting will be held on Tuesday 2<sup>nd</sup> September 2008 in the Methodist Hall, starting at 7:30 p.m.

### CONFIDENTIAL BUSINESS

It was resolved that in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and public be temporarily excluded and they were instructed to withdraw.

The reason given for this exclusion is under the Freedom of Information Act exemption Section 40 - Personal Information.

### 115/2008 Youth Centre

The resignation of the Youth Centre Co-ordinator was discussed.

It was resolved a) to accept the resignation, b) the Clerk is to write to the Co-ordinator specifying the completion dates and c) the Clerk is to immediately advertise the vacancy.

**The meeting concluded at 20:22.**